



1. Collection of application Forms (No quota):

- * Download from school website
- * Obtain from school in person

2. Distribution Period :

- * Date: Start from 01/09/ 2021
- * Time: 9:00 a.m. to 3:30 p.m. (Mondays to Saturdays)

3. Return of Application Forms (No Quota):

- * Return method: Submit the application form in person / by post
[together with the documents required (including identity document)]
- * Application fee (if applicable):HK\$40(to be collected together with the application form). The application fee is non-returnable whether the application is successful or not.

4. Application for the “ Registration Certificate for Kindergarten Admission”

- * Under the kindergarten (KG) education scheme (hereafter referred to as “Scheme”), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
- * Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (hereafter referred to as “RC”) to the EDB **from September to November 2021**. The RC will be open for applications in September 2021 and the EDB will announce and upload the details of application onto the EDB’s website (https://www.edb.gov.hk/k1-admission_e) in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications and issue the RC to applicants who are eligible for receiving subsidy under the Scheme by post. If a child cannot obtain an RC as he/she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme², the EDB will then issue a Kindergarten Admission Pass (hereafter referred to as “AP”) to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fee Certificate of the KG to which the child is admitted.

5. Admission Criteria

- * Interview performance

² Upon obtaining permission from the Director of Immigration, non-local children (such as children holding a form of recognizance, children whose parent(s) is /are holding a student visa, etc.) can receive education in Hong Kong but they are not eligible for subsidy under the Scheme .

- * The applicant with sibling(s) currently studying in the KG will be given due priority
- * The applicant from families in need of whole day / long whole day classes will be given due priority consideration when applying for whole day/long whole day classes (As the number of school places is limited, please understand that not all applicants fulfilling the priority consideration will be guaranteed a school place.)

6. Interview Arrangements

- * The KG will arrange interview for all applicants
- * Interviews will be conducted from 27/11/2022 and notification will be sent to parents separately
- * Group and /or individual interviews will be arranged
- * Parents should accompany their child for the interview
- * Please contact us at 2670 3393 /2670 3357 if interpretation / translation service is required

7. Announcement of Admission Results

- * We will inform parents of the K1 admission results before 17/12/2021 by phone.

8. Registration Arrangements

- * Successful applicants: Parents should complete the registration procedures for their child from 6 - 8/1/2022 (Centralised Registration Dates) by submitting the RC / AP to the KG and paying the registration fee .
- * Applicants on the waiting list: Parents should complete the registration procedures for their child according to the specified date set by the KG. Parents are required to submit the RC/AP to the KG and pay the registration fee.
- * Please be reminded that if parents cannot submit the RC/AP during registration , the KG may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to the EDB within the specified period.
- * The registration fee for 2022/23 K1 place is HK\$970 for half day class / HK\$1570 for whole day class. If the child concerned studies in the KG, the registration fee paid will be refunded in September/2022. Should parents decide to change school after registration, please notify the KG in writing. The KG will return the RC /AP as soon as possible but the registration fee will not be refunded. Upon obtaining the RC /AP, the KG will no longer keep the school place for the child.

9. Enquiry

- * School telephone no.: 2670 3393 /2670 3357
- * School E-mail address: puiyaukindergarten@gmail.com
- * School website: www.puiyau.edu.hk